

Rollins College

Rollins Scholarship Online

Faculty Affairs Committee Minutes

College of Liberal Arts Minutes and Reports

12-1-2020

Minutes, Faculty Affairs Committee Meeting, Tuesday, December 1, 2020

Faculty Affairs Committee

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Faculty Affairs Committee
Meeting Minutes 6
Meeting of December 1, 2020
12:30 – 1:45

Approved 01/19/2021

WebEx: <https://rollins.webex.com/meet/ddavison>

Don Davidson, Chairperson 2019-2021
Missy Barnes, Expressive Arts Rep 2020-2022
David Caban, Business Rep, 2019-2021
Ashley Cannaday, At-Large Rep 2019-2021
Don Davidson, At-Large Rep, 2019-2021
Margaret McLaren, Humanities Rep, 2020-2022
Leslie Poole, At-Large Rep, 2019-2021
Leigh DeLorenzi, Social Sciences-Applied Rep, 2020-2022
Rachelle Yankelevitz, Science Division Rep, 2019-2021
Samuel Sanabria, At-Large Rep, 2019-2021
Secretary: Leigh DeLorenzi, Social Sciences-Applied Rep, 2020-2022

Guests:

Karla Knight

- I. Call to Order
- II. Approval of Minutes
 - A. November 17, 2020- approved
- III. New Business
 - A. Bylaw change of date for mid-course candidate letters and PTR (attached, see pages 16, 17, 27 for proposed changes)
 - a. Discussion for changing the Mid-Course and PTR portfolio deadline from the first workday in January to January 18th, to give the candidate enough time to complete their materials.
 - b. Vote to change bylaw to adjust the deadline for portfolio submittal was passed unanimously.
 - B. FSAR discussion – postponed to next FAC meeting for when Jennifer Cavanagh is present.

- B. Proposed statement regarding bias—see attachment from Margaret
 - a. Committee worked together to further edit and refine the statement. Final edits were approved and adopted.
 - b. Discussion for where this statement regarding CIE bias will exist in order to be most useful.
 - c. Karla suggested places to locate this statement so that it's visible and most likely to be read. Committee discussed having the statement pop up and acknowledged by the user within Canvas.
- C. Review CIE questions and discussion of next steps for review
 - a. Discussion on each individual item on the CIEs. Faculty highlighted items that seemed problematic and agreed the instrument could use revision.
 - b. FAC discussed whether it was appropriate for the FAC committee members to revise the instrument, or to recommend that a tests/measurement professional should analyze/revise our CIEs.
 - c. Discussed potential negative consequences of changing the items (i.e., year-to-year comparison of scores)
 - d. Discussed consulting with Nancy Chick or others for how the items should be revised.
 - e. FEC generated a list of concrete, objective questions for inclusion in the CIE instrument. FAC discussed how these items were more focused and less subjective when evaluating teaching.
 - f. Don to bring these points to EC for further discussion.
- D. Strategic budget priorities
 - a. Faculty Input on Strategic Budget Priorities
 - b. Don brought up the issue of how faculty can have input on strategic budget priorities as Rollins emerges for covid and “normalizes” its budget (returns to non-crisis mode).
 - c. Margaret suggested that the FAC seek input from the larger faculty through its Divisional Reps at Divisional mtgs.
 - d. Some of the strategic budget priorities facing us:
 - i. Faculty size and course caps
 - 1. The size of our faculty (new hires)
 - 2. The student-faculty ratio—plan to going from 10:1 to 12/13:1
 - 3. Course caps (related to above)
 - 4. Recognizing these are curricular issues and in the purview of faculty (Depts. have different needs from one another)
 - ii. Compensation
 - 1. Restoring salaries to pre-covid levels
 - 2. Raises for AY 2020-21 and 2021-22 (cost of living)
 - 3. Bringing salaries in line with national benchmarks

4. Restoring course releases (for administrative work such as Chairing a Dept., coordinating a program, serving on the FEC, Chairing a major governance committee, and other instances of releases that were in place prior to covid)

IV. Adjourn